
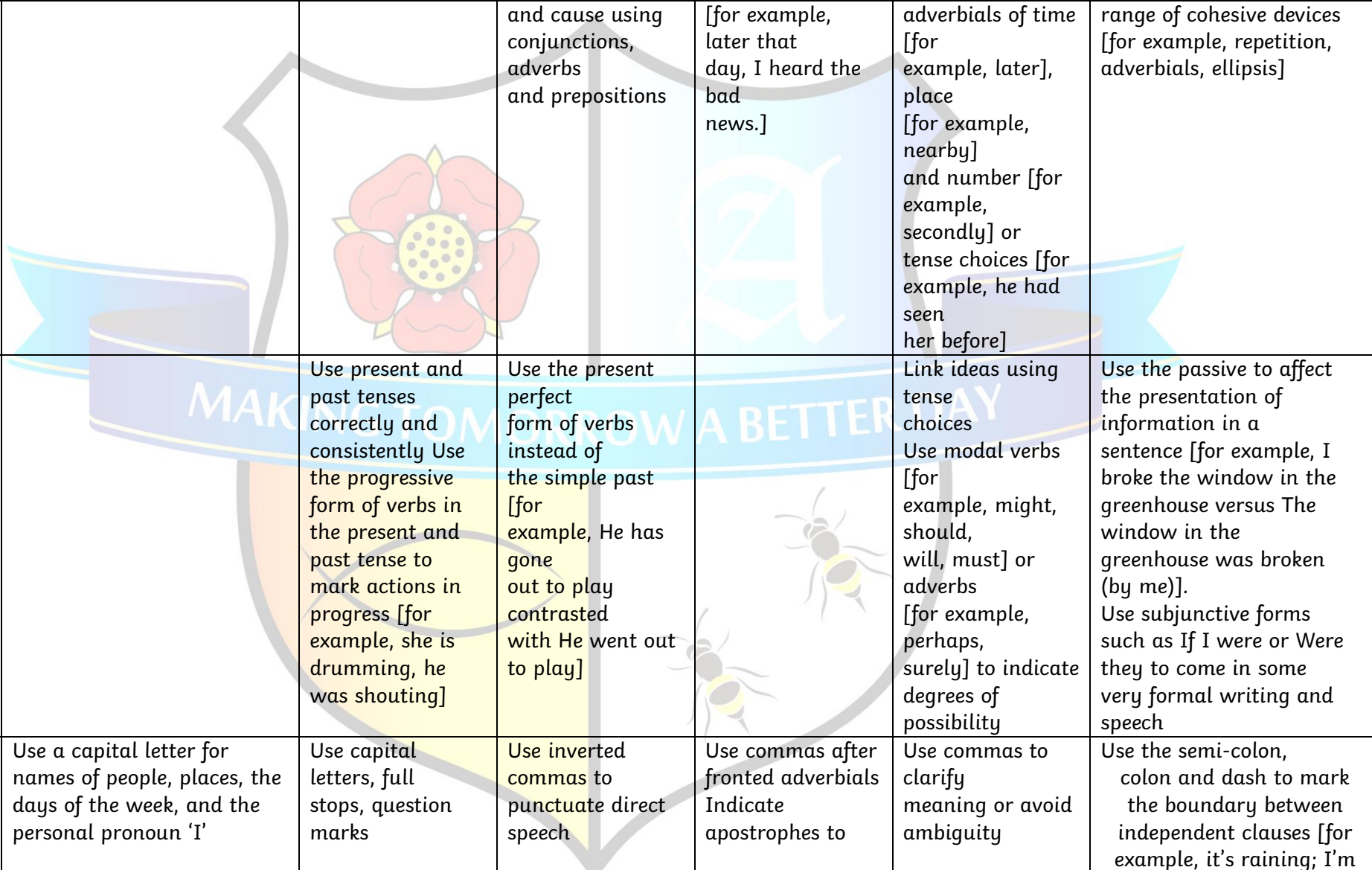
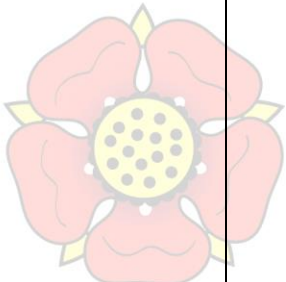



# Mastery Keys for Writing

NC focus	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Grammar - Word	<p>Use plural noun suffixes -s and -es</p> <p>Add suffixes to verbs where no change is needed to the root</p> <p>Change the meaning of verbs and adjectives by adding prefix un</p>	<p>Form nouns using suffixes such as -ness, -er and by compounding [for example, whiteboard, superman]</p> <p>Form adjectives using suffixes such as -ful, -less (A fuller list of suffixes can be found on page 46 in the year 2 spelling section in English Appendix 1)</p> <p>Use the suffixes -er, -est in adjectives and use -ly in Standard English to turn adjectives into adverbs</p>	<p>Form nouns with a range of prefixes [for example super-, anti-, auto-]</p> <p>Use a or an according to whether the next word begins with a vowel or consonant</p>	<p>Recognise the grammatical difference between plural and possessive -s</p> <p>Use standard English forms for verb inflections instead of local spoken forms [for example, we were instead of we was, or I did instead of I done]</p>	<p>Convert nouns or adjectives into verbs using suffixes [for example, -ate; -ise; -ify]</p> <p>Use verb prefixes [for example, dis-, de-, mis-, over- and re-]</p>	<p>Recognise vocabulary and structures for formal speech and writing, including subjunctive forms</p>

<p>Grammar - Sentence Cohesion: Detail</p>		<p>Write expanded noun phrases for description and specification [for example, the blue butterfly, plain flour, the man in the moon]</p>		<p>Expand noun phrases by the addition of modifying adjectives, nouns and preposition phrases (e.g. the teacher expanded to: the strict maths teacher with curly hair)</p>	<p>Use relative clauses beginning with who, which, where, when, whose, that, or an omitted relative pronoun</p>	
<p>Grammar - sentence Cohesion: Varying sentence types</p>	<p>Combine words to make sentences Leave spaces between words Join words and clauses using and Sequence sentences to form short narratives</p>	<p>Use subordination (using when, if, that, because) and co-ordination (using or, and, but) Write sentences with different forms: Statement, question, exclamation or command</p>	<p>Express time, place and cause using conjunctions [for example, when, before, after, while, so, because], adverbs [for example, then, next, soon, therefore], or prepositions [for example, before, after,</p>	<p>Extend the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although</p>	<p>Use relative clauses beginning with who, which, where, when, whose, that, or an omitted relative pronoun</p>	

			during, in, because of]			
NC focus	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Grammar Cohesion: Paragraph			Group related ideas into paragraphs Use headings and subheadings to aid presentation	Use paragraphs to organise ideas around a theme	Organise paragraphs around a theme with a focus on more complex narrative structures	Use layout devices
Grammar Cohesion: Within paragraphs			Expressing time, place and cause using conjunctions, adverbs and prepositions	Use Fronted adverbials [for example, later that day, I heard the bad news.]  Choose appropriate pronouns or nouns within and across sentences to aid cohesion and avoid repetition	Use devices to build cohesion within a paragraph [for example, then, after that, this, firstly]	
Grammar Cohesion:			Expressing time, place	Use Fronted adverbials	Link ideas across paragraphs using	Link ideas across paragraphs using a wider

<p>between Paragraphs</p>			<p>and cause using conjunctions, adverbs and prepositions</p>	<p>[for example, later that day, I heard the bad news.]</p>	<p>adverbials of time [for example, later], place [for example, nearby] and number [for example, secondly] or tense choices [for example, he had seen her before]</p>	<p>range of cohesive devices [for example, repetition, adverbials, ellipsis]</p>
<p>Grammar Cohesion: Tenses</p>		<p>Use present and past tenses correctly and consistently Use the progressive form of verbs in the present and past tense to mark actions in progress [for example, she is drumming, he was shouting]</p>	<p>Use the present perfect form of verbs instead of the simple past [for example, He has gone out to play contrasted with He went out to play]</p>		<p>Link ideas using tense choices Use modal verbs [for example, might, should, will, must] or adverbs [for example, perhaps, surely] to indicate degrees of possibility</p>	<p>Use the passive to affect the presentation of information in a sentence [for example, I broke the window in the greenhouse versus The window in the greenhouse was broken (by me)]. Use subjunctive forms such as If I were or Were they to come in some very formal writing and speech</p>
<p>Grammar - Punctuation</p>	<p>Use a capital letter for names of people, places, the days of the week, and the personal pronoun 'I'</p>	<p>Use capital letters, full stops, question marks</p>	<p>Use inverted commas to punctuate direct speech</p>	<p>Use commas after fronted adverbials Indicate apostrophes to</p>	<p>Use commas to clarify meaning or avoid ambiguity</p>	<p>Use the semi-colon, colon and dash to mark the boundary between independent clauses [for example, it's raining; I'm</p>

	<p>Punctuate sentences using a capital letter and a full stop, question mark or exclamation mark</p>	<p>and exclamation marks to demarcate sentences</p> <p>Use commas to separate items in a list</p> <p>Use apostrophes to mark where letters are missing in spelling and to mark singular possession in nouns [for example, the girl's name]</p>		<p>mark plural possession [for example, the girl's name, the girls' names]</p> <p>Use inverted commas and other punctuation to indicate direct speech [for example, a comma after the reporting clause; end punctuation within inverted commas: The conductor shouted, "Sit down!"]</p>	<p>Use brackets, dashes or commas to indicate parenthesis</p>	<p>fed up]</p> <p>Use the colon to introduce a list and use semi-colons within lists</p> <p>Punctuate bullet points consistently</p> <p>Use hyphens to avoid ambiguity [for example, man-eating shark versus man-eating shark, or recover versus re-cover</p>
NC focus	Year 1 and 2		Year 2	Year 3		Year 5 and 6
Writing composition	<p>Write sentences:</p> <p>Say out loud what is going to be written about</p> <p>Compose a sentence orally before writing it</p> <p>Sequence sentences to form short narratives</p> <p>Re-read and check sense</p>		<p><u>Develop positive attitudes towards and stamina for writing:</u> Write narratives about personal experiences and those of others</p>	<p><u>Plan writing:</u> Plan writing by discussing the structure, vocab and grammar of similar writing</p> <p>Discuss and record ideas</p>		<p><u>Plan writing:</u> Identify the audience for and purpose of writing Note and develop initial ideas, drawing on reading and research</p> <p><u>Draft and write:</u> Enhance meaning through selecting appropriate grammar and vocabulary</p> <p>Describe settings, characters and atmosphere</p> <p>Integrate dialogue to convey character and</p>



<p>Discuss what has been written with the teacher or other pupils Read writing aloud clearly enough to be heard by peers and the teacher</p>	<p>(real and fictional) Write about real events Write poetry Write for different purposes Plan or say out loud what is going to be written about Write down ideas, key words, new vocabulary Encapsulate what is to be written, sentence by sentence</p> <p><u>Make simple additions, revisions and corrections:</u> Evaluate writing with the teacher and other pupils Re-read to check sense Proof-read to check for errors in spelling, grammar and punctuation Read aloud with intonation</p>	<p><u>Draft and write:</u> Compose and rehearse sentences orally Build a varied and rich vocabulary Build an increasing range of sentence structures In narratives, create settings, characters and plot In non-narrative use simple organisational devices such as heading, sub-headings</p> <p><u>Evaluate and edit:</u> Assess the effectiveness of own and others' writing Propose changes to grammar and vocabulary to improve consistency</p>	<p>advance the action Précis longer passages Use a wide range of devices to build cohesion Use organisational and presentational devices</p> <p><u>Evaluate and edit:</u> Propose changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning Use consistent and correct tense Subject and verb agreement when using singular and plurals Distinguish between the language of speech and writing Choose the appropriate register Proof-read for spelling and punctuation errors</p>
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			Proof-read for spelling and punctuation errors Read aloud own writing using appropriate intonation and controlling the tone and volume so that the meaning is clear.	
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MAKING TOMORROW A BETTER DAY